

## Arrival:

Sunday arrival is from 1:00-4:00 PM. You are not able to arrive before 1 PM. Lunch is not provided. If you are not able to arrive during this time frame, please call the office. The arrival times are listed below and follow last names of the campers. The last names are rotated yearly.

Arrival Time	Last name starts with
1:00-1:30	V-Z
1:30-2:00	A-D
2:00-2:30	E-H
2:30-3:00	I-L
3:00-3:30	M-P
3:30-4:00	Q-U

- We will have colored and numbered flags at each stop to make it easy to follow the process of arrival.
- At the front gate, you will be welcomed by a greeter who will check to make sure you are registered at Camp and are there at your scheduled time. Make sure to have your luggage with you and remove any paperwork or medications you'll need for registration.
- Your luggage will be tagged in the center circle of grass in front of the trading post by staff, then they will assist you to place it by your cabin sign on the grass for you to pick up with a staff member at the end of registration.
- In front of the trading post, you'll be welcomed by our Support Specialists who will do multiple tasks.
  - Have your ride fill out a departure slip letting us know who will be picking you up and confirming the arrangements.
  - Your \$25 camper application deposit is transferred to your trading post account to spend throughout the session. They will ask if you wish to have

any leftover money in your trading post account refunded at the end of the week or donated to Camp.

- The camp wristband will be placed on your wrist so all camp staff will know who you are in case of emergency.
- They will give you your health file to carry with you through the registration process.
- At the picnic table in front of the crafts building we will take a photo of each camper for risk management purposes. We will also ask if you would be willing to be interviewed during the week to help us tell the Camp story for fundraising and promotion on social media channels.
- If you have a special diet and wish to discuss it with the kitchen staff, you'll go into the dining hall to do so after your photo. Then it's off to the health lodge for your last stop.
- At the Health Lodge you will hand your file to our Camp Director Andrea.
  - If you have no medications she will ask a few questions and send you on your way.
  - If you want the health lodge to administer your medications, or you wish to take your own medications, she will send you in to drop those off with a licensed healthcare professional.
- Once complete you can either go yourself or with a staff person to head down to the cabin.

## Departure:

Departure is from 6:00 - 8:00 PM on Thursday nights. Campers will be eating supper from 5-6 PM and after that departure will begin. If you have an earlier departure, you must notify the office.

We will plan a time for you to get your luggage packed up and ready to go before supper on Thursday.

We'll send your rides down to your cabin to pick you and your luggage up after they stop by the Health Lodge to get any medications and see if there was any healthcare done for you during the session.

Please give us a call at camp with any questions regarding this process. Thank you!